



AVIATION OWNER CONTROLLED INSURANCE PROGRAM (OCIP) Pre-Proposal Notes

- Participation by contractors and subcontractors of every tier is required
- Aviation OCIP Manual provides policies and procedures
 - OCIP Provided Coverage; Section 4
 - Contractor Provided Coverage; Section 5



AVIATION OWNER CONTROLLED INSURANCE PROGRAM (OCIP)

- Authority provides
 - General Liability, including terrorism
 - Excess Liability insurance, including terrorism
 - Contractor's Pollution Liability (including asbestos under pollution coverage only)
 - Builder's Risk, including terrorism



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- **Contractor provides** (list below not all inclusive)
 - **Automobile Liability** (on and off site)
 - **Workers Comp/Employers Liability** (on and off site)
 - **General Liability** (Enrolled off site only)
 - **General Liability** (Excluded on and off site)
 - **Property** (Enrolled and Excluded)
 - **Professional Liability** (Enrolled and Excluded)



AVIATION OWNER CONTROLLED INSURANCE PROGRAM (OCIP)

- Safety on the Job Site is Important to the Airports Authority
 - ❖ To encourage adherence to safety practices all Eligible Parties may be required to pay a Safety Obligation as Defined in Section 1
 - ❖ Safety obligations are not covered by the Aviation OCIP insurance policies



AVIATION OCIP ADMINISTRATIVE PROCESS

- Contractor Submits an Enrollment Application Form 1GL (See Section 8)
- Contractor is Issued a User Name and Password to the Wrap Portal
- Contractor Provides Requested Information and uploads COI to the Wrap Portal
- Contractor Completes Form 3GL for Each Sub



AVIATION OWNER CONTROLLED INSURANCE PROGRAM (OCIP)

- Contractor is responsible for;
 - monitoring their subcontractors' Certificates of Insurance (COI)
 - Providing each subcontractor with copy of Aviation OCIP Manual
 - Including Aviation OCIP provisions in all subcontracts
 - Submitting Notice of Completion Form 2GL



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- **OCIP SAFETY REQUIREMENTS**
 - All Contractors & Subcontractors go through the enrollment process
 - Safety representative must be on site when any work is in progress
 - Aviation OCIP Safety Class ~ 90 Minutes
 - All Incidents Submit Form 4GL



AVIATION OWNER CONTROLLED INSURANCE PROGRAM (OCIP)

- In Summary OCIP Forms Include:
 - Enrollment Application *Aviation OCIP Form – 1GL*
 - Notice of Work Completion *Aviation OCIP Form – 2GL*
 - Pre-Enrollment *Aviation OCIP Form – 3GL*
 - Incident Report *Aviation OCIP Form – 4GL*