

ORDERS & INSTRUCTIONS

METROPOLITAN WASHINGTON
AIRPORTS AUTHORITY

IAD 4-5-4

October 23, 1987

Subject: HAZARDOUS MATERIALS AND DECONTAMINATION PROCEDURES
FOR WASHINGTON DULLES INTERNATIONAL AIRPORT

1. PURPOSE. This O&I establishes responsibilities and procedures for hazardous material spills and decontamination activities at Washington Dulles International Airport. This O&I is applicable to all tenants and agencies having space/facilities at the airport. The airport may provide support services on a charge-back basis as indicated in paragraph 5. below. The tenant/agency is responsible for all cleanup decontamination activities and for reporting such to the Dulles Aircraft Rescue & Firefighting Branch (CFR).
2. DISTRIBUTION. This O&I is distributed to MWA branch level and above, air carriers, tenants, and concessionaires at Washington Dulles International Airport.
3. REFERENCES. FAR 139 and Title 32.1, Chapter 1.1 Annotated Code of Virginia.
4. PROCEDURES.
 - A. FLAMMABLE MATERIAL SPILLS:
 - (1) Tenant/Agency Responsibilities.
 - a. All spills, regardless of size, are to be reported to airport CFR who will notify Airport Operations. In accordance with FAR 139, separate reports regarding spills and cleanup operations will be maintained by Airport Operations and CFR.
 - b. The tenant/agency responsible for causing the spill is responsible for cleanup to include all associated costs. The cleanup may be accomplished by either calling in an approved commercial organization or by accomplishing the cleanup itself.
 - c. If the tenant/agency accomplishes the cleanup, all contaminated absorbents, fuel soaked rags, or other materials used shall be placed in metal containers with self-closing lids and stored in a safe location until they can be properly disposed of.
 - d. If Dulles Airport CFR determines that outside assistance is required for the removal of spilled materials, the tenant/agency responsible for the spill shall call a commercial organization as required in paragraph 4.(1)b. If tenant/agency fails to comply, the Airport Operations

Officer shall request assistance as required and notify the Airport Manager. He will also notify the Virginia Department of Hazardous Waste Management. Tenant/agency will be charged for this service.

- e. File a written report of spill in accordance with the reference above.
- f. Furnish the Manager of Airport Operations a list of names and telephone numbers of the individual(s) who are to be contacted in the event of a hazardous material spill.
- g. Provide support and cooperation for activities of CFR, Police, and Airport Operations.

(2) Dulles Airport Responsibilities.

a. Airport CFR will:

- (1) Maintain list of tenant/agency names and telephone numbers that tenant/agency is required to furnish per paragraph 4.B.(1)f.
- (2) Respond to all flammable material spills. Flushing and/or decontamination will occur at the direction of the CFR officer-in-charge.
- (3) Direct diking and containment of all large spills that would cause contamination in storm drains, surface waters, or stream.
- (4) If ambient temperature is at or below freezing and no immediate life hazard problem exists, stand fire guard pending arrival of a sanding truck or other cleanup vehicles.
- (5) In coordination with Airport Operations, evacuate or cause to be evacuated any area involved when it has been determined by CFR OIC that a life hazard exists.

b. Airport Engineering & Maintenance Division will be prepared to:

- (1) Provide sanding trucks or scrubber/brooms as deemed necessary on a charge-back basis.

- (2) Provide barricades, etc., to cordon off the spill area during cleanup operations, if situation warrants such action.
- (3) Provide manpower to assist with cleanup effort on a charge-back basis.

c. Airport Operations will:

- (1) Maintain a list of tenant/agency names and telephone numbers that tenant/agency is required to furnish per paragraph 4.A.(1)f.
- (2) Maintain a current list of approved commercial organizations which can be called upon to accomplish cleanup of a hazardous material spill. This includes removal from Dulles Airport of all contaminated materials involved. The primary purpose of this list of vendors is for referral to tenants for their direct use in procuring such service.
- (3) Establish operational control at the scene, as appropriate.
- (4) Coordinate with CFR OIC and/or Engineering & Maintenance Division representative, and/or tenant/agency to determine cleanup requirements.
- (5) Coordinate with Engineering & Maintenance Division and Airport Police for assistance as required.
- (6) Direct evacuation, as recommended by CFR OIC.
- (7) Determine that the area involved in the spill has been returned to a satisfactory condition at completion of cleanup activities.
- (8) Notify the Virginia Department of Hazardous Waste for assistance when requested by CFR OIC or the tenant/agency.

d. Airport Police will:

- (1) Provide assistance at the scene as required.
- (2) Provide escort off airport if required.
- (3) Provide traffic/crowd control as required.

B. SEWAGE SPILLS:

(1) Tenant/Agency Responsibilities.

- a. Decontaminate all affected equipment.
- b. Properly dispose of all contaminated materials used in the cleanup operation.
- c. Sewage spills will not be flushed so as to contaminate storm drains, surface waters, or streams.

(2) Airport Responsibilities.

- a. Airport Aircraft Rescue & Firefighting Branch will:
 - (1) Direct diking and containment as required.
- b. Airport Engineering & Maintenance Division will:
 - (1) If required, provide scrubber or sand truck as the situation indicates on a charge-back basis.
 - (2) Provide barricades, etc., to cordon off area as required.
 - (3) If required, provide manpower to assist with cleanup effort on a charge-back basis.
- c. Airport Operations Division will:
 - (1) Coordinate with the Engineering & Maintenance Division, CFR OIC, Police, and tenant/agency as necessary.
 - (2) Determine that the area has been returned to a satisfactory condition.
 - (3) If required, notify the Virginia Department of Hazardous Waste for assistance when requested by CFR OIC.

C. OTHER SPILLS:

(1) Tenant/Agency Responsibilities.


- a. Same as for flammable materials and sewage spills. Liquids that are not biodegradable will not be flushed so as to contaminate storm drains, surface waters, or streams.

(2) Airport Responsibilities.

- a. The same as for flammable materials and sewage spills.

5. CHARGES.

- A. Airport Operations will document charges for cleaning/flushing/sanding activities and forward such documentation to the MWAA Finance & Administration Division for appropriate billing.
- B. All costs involved for assistance provided by the airport (MWAA) shall be based on actual cost of any materials provided, as well as a reasonable charge for any manpower or special vehicle provided. Such costs will be determined by the MWAA Finance & Administration Division.
- C. Commercial organization charges are the responsibility of the tenant/agency involved. Such billings will normally be directed from the commercial organization directly to the tenant/agency. If, however, the Virginia Department of Natural Resources is called upon for support because of the inability of the tenant/agency or the airport to handle the situation, part of the billing process may be through the Virginia Department of Hazardous Waste Management.



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