

ORDERS & INSTRUCTIONS

SUBJECT: PUBLIC PARKING FACILITIES - NONREVENUE PARKING FOR CERTAIN AUTHORIZED OFFICIALS AND VEHICLES

1. PURPOSE

This Orders & Instructions (O&I) updates the prescribed policy and procedures for the use of the public parking facilities for ingress to and egress from the main parking lot by certain authorized officials and vehicles without payment of the normal and established public parking lot fees.

2. CANCELLATION

O&I 3-1-3D, Public Parking Facilities - Nonrevenue Parking for Certain Authorized Officials and Vehicles, dated May 17, 1993, is canceled.

3. AUTHORIZED OFFICIALS AND VEHICLES

The Airport Manager may authorize certain airport management officials, business visitors, and operators of Authority staff vehicles to enter into and exit from the main parking lot without payment of the normal and established parking fee, subject to the conditions and procedures set forth in this O&I.

4. AUTHORIZED NONREVENUE CARD (ANRC)

When deemed appropriate, an ANRC may be issued to authorized airport management officials, business visitors, or Authority staff vehicles for the purpose of conducting airport business at Washington Dulles International Airport.

5. PROCEDURES

All ANRC users must comply with the following procedures for using the public parking lot:

- a. Upon entering the main lot, the vehicle operator must take a public parking ticket.
- b. Vehicles may be parked in any hourly or daily public parking space, except handicapped, valet, or congressional/diplomatic spaces.

- c. Upon exiting the lot, the vehicle operator must present both the public parking ticket obtained at the entrance and the ANRC to the exit cashier.

Keith W. Meurlin

Keith W. Meurlin
Airport Manager

January 15, 1997

Date